

Online Seminars Frequently Asked Questions

Q: How can I enroll in a seminar?

A: Complete the Online Command Screening Checklist – can be located at <https://www.usmc.edu/CEME> scroll down to “In The Spotlight” and then select to “Online Seminar Checklist.” The direct link is: https://www.usmcu.edu/Portals/218/CEME/Documents/Information/OnlineSeminarChecklist.pdf?ver=OxGFnKJofzfi_J0oYwbuQ%3d%3d (Note: The link in the MarAdmin got broken somewhere in the staffing process. This is the correct link.)

– and email it to the nearest SNCO Academy:

- SNCOA Quantico: smb.mcbqsncoa.headquarters@usmc.mil That email is currently not working. Send to MSgt John Lewis at john.d.lewis@usmc.mil
- SNCOA Lejeune: MCU_SNCOA_Lejeune@usmcu.edu
- SNCOA Pendleton: sncoacp@usmc.mil
- SNCOA Okinawa: **Primary** Staff Sergeant G. Crans, george.crans@usmc.mil. **Secondary** Staff Sergeant K. Norman, korey.norman@usmc.mil.
- SNCOA Hawaii: **Primary** Gunnery Sergeant E. Bottoms, Ernesto.bottoms@usmc.mil. **Secondary** Staff Sergeant T. Seavy, tyler.w.seavy@usmc.mil.
- SNCOA 29 Palms: **Primary** Gunnery Sergeant S. Rhyne, seth.rhyne@usmc.mil. **Secondary** First Sergeant L. Ortega, luis.ortega@usmc.mil.

Q: What are the requirements to enroll in an CEME-led online seminar?

A: Marines must be in either the “above zone” or expected to be “in zone” for the relevant FY21 selection board. They must have completed the prerequisite Distance Education Program (CDET’s EPME5000AA – Sergeants, 6000AA – Staff Sergeants, or EPME7000AA – Gunnery Sergeants) on MarineNet, and be endorsed by their commanding officer via the command screening checklist.

Q: What computer resources do I need to have to enroll in a seminar?

A: Students must have a computer with reliable internet access. They must also have word processing software that can save files in a .pdf or .docx format. Students will use Moodle to access and complete the seminar.

Q: Do Marines have to be in a full duty status?

A: No. As the class is conducted online, Marines on light or limited duty will be accepted. Duty Status Waivers are not needed to attend the accelerated online seminars. They must meet Marine Corps Body Composition standards though.

Q: Can I be guaranteed a spot in the seminar?

A: No. Capacity is limited by the number of available instructors. Enrollment is on a first-come, first-served basis (of those who meet the enrollment requirements).

Q: If I do not get enrolled in a seminar, can I get a PME waiver for the promotion board?

A: The Enlisted College does not grant waivers. The Promotion Branch (MMPR) is the source of information for waivers

There are additional opportunities to enroll in seminars. The College of Distance Education and Training continues to lead seminars. Their next seminars run 22 Feb 21 – 4 Jun 21 (with a registration deadline of 8 Feb 21). [MarAdmin 451/20](#) has information about enrolling in these seminars. Note that there is a different registration process, covered in the MarAdmin, for CDET-led seminars.

Q: When are the seminars?

A: Career School Seminars will begin the week of 14 December 2020 and finish the week of 7 April 2021. All other seminars will begin the week of 4 January 2021 and end the week of 12 April 2021. The seminars are asynchronous meaning that each week instructors will provide assignments and due dates with students completing them on their own.

Q: When will I get my diploma so I can run in MCTFS?

A: Upon the conclusion of the school, CDET will mail diplomas to the address listed as the Marine's address in MarineNet. Students are strongly encouraged to ensure the address is accurate before the seminar finishes. Additionally, as seminars are graduated, MarineNet will post to MCTFS (usually within a week of graduation).

Q: What can I do to prepare for the seminar?

A: For those enrolling in the Advanced School Seminar, begin reading "Black hearts: One Platoon's Descent into Madness in Iraq's Triangle of Death" by Jim Frederick. The book is not provided to students. They must get a copy on their own. They are encouraged to check base libraries for copies.

- There are no book requirements in the Career School Seminar.
- For those enrolling in the Sergeants School Seminar, begin reading "You Are Worth It: Building a Life Worth Living For" by Kyle Carpenter. This book is required for the seminar, and students will write an essay about it. The book is not provided to students — they will need to get their own copy from base libraries or other outlets.

Q: How rigorous are the seminars?

A: The seminars are rigorous, and require as much attention as an off-duty college class. Expect to spend at least 6 hours per week completing the coursework.

Q: When I am enrolled, how will I access the seminar?

A: Once you have been assigned to a specific seminar and faculty advisor, you will be able to access course materials in MarineNet (<https://marinenet.usmc.mil>). Once you are logged in, select "Instructor-Led Courses (Moodle)" to begin.